

PATIENT INFORMATION FORM

Patient Name: _____ Work Phone :(____) _____
 Birth Date: ____/____/____ Social Security # _____ Employer: _____
 Home Address: _____ Occupation: _____
 City: _____ State: _____ Zip: _____ Employer Address: _____
 Home#(____) _____ Cell#(____) _____ City: _____ State: _____ Zip: _____
 Marital status: Single , Married , Divorced , Separated M F
 Whom should we contact in case of an Emergency: _____
 Phone: (____) _____ Relationship to Patient: _____
 How did you find out about us or Whom may we thank for referring you to our Prime Dental office? _____

Referred by a friend , YellowPages , Relative , Newspaper Add , Insurance Plan , Direct Mailing , Website , Internet
 Other _____

Primary Dental Insurance:

Name of Insurance Co: _____
 Name of Subscriber: _____
 Relation of Subscriber to Patient: _____
 Social Security # of Subscriber: _____
 Group #: _____ DOB of Subscriber: ____/____/____
 Subscriber Employer : _____
 Business address _____
 City: _____ State: _____ Zip: _____
 Subscriber Occupation _____
 Home address _____
 City: _____ State: _____ Zip: _____
 Work phone _____ Home phone _____
 Cell phone _____

Secondary Dental Insurance:

Name of Insurance Co: _____
 Name of Subscriber: _____
 Relation of Subscriber to Patient: _____
 Social Security # of Subscriber: _____
 Group #: _____ DOB of Subscriber: ____/____/____
 Subscriber Employer : _____
 Business address _____
 City: _____ State: _____ Zip: _____
 Subscriber Occupation _____
 Home address _____
 City: _____ State: _____ Zip: _____
 Work phone _____ Home/Cell _____
 Cell phone _____

We need the above information so that we can help obtain the dental insurance benefits you are eligible for. This may require submitting the Doctor’s treatment plan to the insurance company(s) for a pre-determination of benefits, or in some cases obtaining the information by phone and internet. We can NEVER guarantee payment by your insurance company. The insurance company’s contract is with you and your employer.

Consent, Policies and Procedure

I understand all payments are due at the time of service, unless prior arrangements have been made. The financial responsibility of each patient for the planned services will be determined before treatment. All emergency dental services, or any dental service performed without prior financial arrangement, must be paid for at the time service performed. I understand and agree that, regardless of my insurance status, that dental services provided to me are charged directly to me and that I am ultimately responsible for the balance on my account. If I carry insurance, I understand that Prime Dental office will help prepare my insurance forms to assist in making collections from my insurance company and will credit such collections to my account. However, I understand that Prime Dental office will not render services on the assumption that charges will be paid by an insurance company.

Assignment of Insurance: I hereby authorize release of any information needed and authorize my insurance company to pay directly to Prime Dental benefits accruing to me under my policy. I understand that the fee estimate listed for my dental care can only be extended for a period of 90 days from the date of the patient’s examination. I also understand that in order to collect my debt, if such occurs, my credit history may be checked through the use of my Social Security number or any other information provided by me. I agree that in the event that either this office or I institute any legal proceedings with respect to amounts owed by me for the services rendered, the prevailing party in such proceedings shall be entitled to recover all costs including reasonable attorney’s fees. I grant my permission to Prime Dental staff to call me to discuss matters related to this form. I have read to the above conditions and agree to their content.

I certify the information on the Patient Information Form is true and correct to the best of my knowledge. I will notify Prime Dental of any changes in my health status or any changes in the above information. I authorize routine dental diagnostic procedures. If I accept the proposed treatment plan, I also agree to the use of local anesthetics and pre-medications considered necessary or advisable by the doctor for my comfort and well-being.

Signature of Patient/Guardian: _____ Date: ____/____/____